



Santee School District

SCHOOLS

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

MINUTES OF SPECIAL MEETING of the BUDGET ADVISORY COMMITTEE

In accordance with Government Code Section 54956, the following special meeting of the Budget Advisory Committee of the Santee School District was held:

DATE: October 26, 2023

TIME: 6:00pm

PLACE: District Office Conference Room, Charles E. Skidmore Building

A. **OPENING PROCEDURES**

1. **Call to Order**

Dr. Marcia Hamilton, Chair of the Budget Advisory Committee (BAC), called the meeting to order at 6:03 p.m.

2. **Welcome and Introductions**

Introductions were made. BAC Members present:

Anne Coman- Resource Specialist

Dr. Marcia Hamilton - Business Services Management and Committee Chair

Michele Ross- Teacher

Sarah Aldous- Business Services Executive Assistant

Stephanie Southcott - Principal

Sarah Mowrey – Teacher

Stacey Hager – Parent

Nicole Roesler – Parent

Quynhhoa Nguyen - Parent

3. **Review and Approve Agenda**

Dr. Hamilton asked the BAC members to review the agenda and for a motion to approve the agenda.

Motion: N. Roesler

Second: S. Southcott

Vote: Unanimously Approved

B. **PUBLIC COMMUNICATION**

During this time, citizens are invited to address the committee about any item on this special meeting agenda. The Board has a policy limiting any speaker to five minutes.

Dr. Hamilton invited those present to address the committee about any item on the agenda, or to bring forth any item not on the agenda. There were no public communication items brought forth.

C. AGENDA ITEMS

1. Review of Charge, Role, and Responsibilities

Dr. Marcia Hamilton reviewed the charge, role, and responsibilities for the Budget Advisory Committee. The purpose and parameters for the meetings were discussed.

2. New Member Orientation

Committee members were provided with an overview of District financial operations. Key topics that were discussed included:

- Components of a Fund
- Enrollment & Attendance
- Components of Ending Fund Balance
- District Budget Cycle
- District Operated Funds
- Local Control Funding Formula (LCFF) Components
- Structural Surplus vs. Structural Deficit
- Local Control Accountability Plan (LCAP) Executive Summary

Future meeting dates were discussed, the next meeting will be held Thursday, December 1, 2024 at 6:00pm.

D. ADJOURNMENT

The BAC meeting was adjourned at 7:10 p.m.

Sarah Aldous, Executive Assistance, Business Services